

Instructions: Small group work

Time: 40 minutes

1. In a moment, we will move into diverse breakout groups of 4-5 members.
2. Each group will be assigned one topic from the spreadsheet (e.g., “governance,” “fines and fees”).
3. Work together as a small group to review the recommendations in your topic area.
 - **Edit, revise, or consolidate these recommendations as you see fit.**
 - **Note where you think there are any gaps (missing recommendations).**
 - **Note any recommendations you feel would need something added to/subtracted from it in order to implement.**
4. Mark (in the “Impact” column) any recommendations that are “high” impact.
 - **“High” impact are those recommendations you feel would have the greatest effect.**
5. Time-permitting:
 - **Mark the recommendations in your topic area you feel would be “medium” or “low” impact.**
6. We will repeat this entire process for the four remaining topics (in new groups) after the break.