

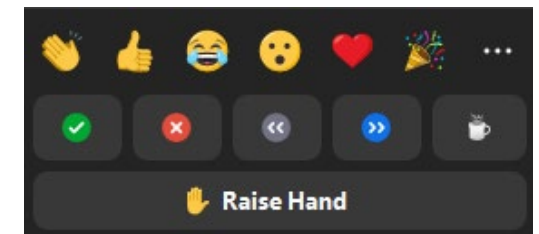
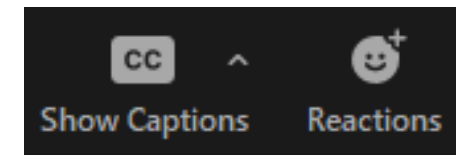
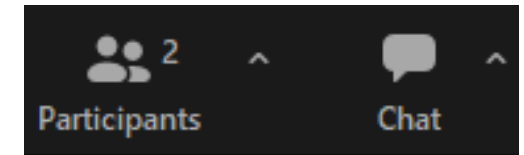
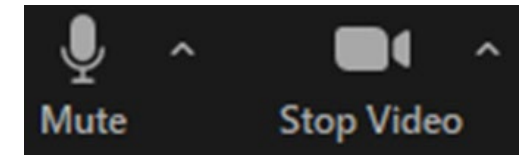
Welcome to the Task Force on Long-Term Sustainability of Affordable Housing

Please use this time to get settled and test out Zoom features.

- **Mute/Unmute:** Turn your microphone on/off. Use the arrow to adjust settings.
- **Stop/Start Video:** Turn your camera on/off. Use the arrow to adjust settings.
- **Participants:** See who's currently in the meeting.
- **Chat:** Open the chat panel.
- **Show Captions:** Turn on live captions (it only turns on for you, not everyone).
- **Reactions:** Use the Raise Hand feature to show you'd like to talk.

Please ensure Zoom shows your preferred name, and (if you like) add your pronouns.

- Click the “Participants” button.
- Hover your mouse over your name, then click the three dots beside it.
- Click “Rename.” A pop-up box will appear – edit your name and your pronouns.
- Click “Change.”



Task force business: October 30, 2024

1. Call to order and welcome
2. Task force business
3. Presentation from Minnesota Department of Commerce
4. Panel discussion with affordable housing developers and providers
5. Groupwork on options for solutions development and prioritizing
6. Next steps: recommendations worksheets
7. Closing and adjourn

- Make space, take space
- All voices are valued
- One person speaking at a time
- Approach this work in the spirit of collaboration
- Turn judgement into curiosity

Task force meeting flow

Month	Task force meeting topics/milestones
August	<p>Introductions, setting task force norms</p> <p>Building shared knowledge: Identifying key terminology; generating issues and challenges</p>
September	<p>Building shared knowledge: task force elements; key terminology discussion</p> <p>Prioritizing issues and challenges</p>
October (two meetings)	<p>Building shared knowledge: Minnesota Housing presentations</p> <p>Begin developing options for solutions</p> <p>Building shared knowledge: Minnesota Department of Commerce presentation and affordable housing developers and providers panel</p> <p>Discuss prioritization levers and approaches</p> <p>Refine and prioritize options for solutions</p>
November	<p>Continue developing recommendations</p>
December	<p>Refine draft recommendations</p>
January (two meetings)	<p>Discuss final report, including recommendations</p> <p>Vote on final report</p>

If you are contacted by a member of the media about the task force:

- Refer the media representative to the task force co-chairs (Rep. Howard and Senator Port)

or

- Refer them to Evelyn Weiner at LCC who can put them in touch with the co-chairs

Homework: Resource Readings

- Thank you for reviewing resource documents submitted by task force members and compiled by LCC.
- Task force members are especially encouraged to review resources on topics beyond current areas of expertise.
- Links will remain on the task force website to access throughout the task force process: www.lcc.mn.gov/ltsah/meetings.html (filed under October 30 meeting resources)
- Keep up the great work and continue to review the list and bring your learnings to the task force.

Minnesota Department of Commerce presentation

Peter Brickwedde

Senior Officer of Climate and Insurance Sustainability

Panel discussion with affordable housing developers and providers

Groupwork on options for solutions development and prioritizing

Groupwork on options for solutions development and prioritizing

Today, members will be working on **building out and evaluating** the options for solutions.

Small groups will work in Mural to review one category of options:

- Consider if any work on the option idea is presently underway
- Discuss assumptions/reasoning for prioritizations
- Do a prioritization exercise based on impact/effort
- And if time allows, note preliminary considerations for implementation

Groupwork on options for solutions development and prioritizing

Please refer to resources on website including ideas generated by task force members on options for solutions


Options categories:


- Administrative policies and tools including underwriting
- Finance, financial tools and programs
- Insurance
- Systems change
- Values and principles

Tips for using MURAL

Think of the Mural like a virtual map, not a document

 **Click and drag** to move around

 **Ctrl + or -** or use your **mouse wheel** to zoom in and out

 The facilitator can **"summon"** you to specific areas, when needed



You can also use the little **"map" in the bottom, right corner** to navigate



Double-click on the screen to create a new post-it note then just type



When a **post-it note is selected**, you can drag it around or move it using the arrow button on the menu that appears



The **menu on the left side** has other options for adding content, but you won't use that much today



If you're ever lost on the Mural, click on the **circle at the bottom with the little star next to it** to follow the facilitator

Begin developing options for solutions

Instructions for breakout groups:

- Read through the options chart rows for your group's category.
- Enter information in the Mural work area for your group for each option:
 - *Is this work already underway to any degree?*
 - *Assumptions/reasoning for prioritizations*
 - *If time allows: initial thoughts about implementation?*
- During the prioritization exercise: move the option sticky notes in **the far-right column** of your group's workspace to the greyscale matrix indicating relative effort and impact.

Each group selects roles for:

- Notetaker who records ideas in blank notes in mural.
- Facilitator/timekeeper keeps group on-track.
- Group participants likely have about 35-40 minutes to work.

Groupwork on options for solutions development and prioritizing

Reconvene as full task force

- Any quick questions or concerns before we transition to next steps?

Next steps: building out options using recommendation worksheets

- Continue work in small groups.
- Today's Mural will remain open as a resource.
- As soon as possible, group members should pick which options they wish to develop into recommendations, **working in pairs** with another member of the group.
- Enter the names of each pair in the Mural (left column of your group's workspace – use the blank sticky notes)
- You can work out with your partner on how you assign roles/tasks. The goal is for at least two members of your group to have input on recommendation worksheets.

Next steps: building out options using recommendation worksheets

- LCC will share out worksheet template and a sample worksheet this afternoon via email.
- We encourage groups to cover as many of the options in their category as possible in this assignment. If some aren't claimed for this homework, that's okay. Do your best and share the workload.
- **Worksheet drafts due to LCC by Friday, Nov 15th end of day**
- Watch for a survey next week to provide input on how the work is going.
- Reach out to Evelyn with any questions.

Thank you!

TFAH website:

<https://www.lcc.mn.gov/ltsah/meetings.html>